

Cyngor Tref Llanfair Caereinion Llanfair Caereinion Town Council

AGENDA

For a meeting of the Full Council to be held on
Monday 23rd January 2023 at 7pm
in the Youth Room of the Institute Llanfair Caereinion
& via video link (please call Town Clerk for details)

1. Welcome by the Chair

To receive a welcome from the Chair.

2. Record of attendance

To record attendance and record any apologies for absence.

3. Declarations of interest

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

4. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the agenda or matters about the town itself. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item. Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes of the last meeting

To consider and approve the minutes of the last Meeting issued separately.

6. Council decisions and actions

To note the list of approved actions/maintenance items and their current status.
See Appendix A.

7. Finance and Governance

7.1 Bank balances

The current balances of the Council accounts are:

Current account	£43,034.59
Deposit account	£60,242.87
VAT	£3,828.01
Total money available	£107,105.47

7.2 Management Accounts

To consider the management accounts and bank reconciliation. See appendix B1,

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7.3 Orders for payment

To consider and approve the orders for payment as set out at appendix B2.

8. Planning and Development

To consider a planning application.

Ref 22/2161/REM Land Adj Lllys Awel , Pool Road, Llanfair Caereinion

Application to extend period in which the development should be started.

Site has consent for 42 houses subject to provision of social housing within that number. See appendix C.

9. Grass cutting contract

To consider the grass cutting contract due for renewal on 31st March 2023. See appendix D.

10. Hockey Club

To consider a request from the Hockey Club to locate a storage unit on Mount Field. See appendix E.

11. Documents review

To receive an update on the document review.

12. County Council Matters

To receive an update on any matters affecting the Town from the County Councillor.

13. Llanfair Caereinion Leisure Centre

To consider the reports about the leisure centre and its future.

14. Press and information

To consider information in the public domain.

15. Map Boards

To receive an update on the map board designs.

16. Town Clerks report

To consider any items under this heading as follows:

16.1 High Street (surface water & sewerage)

To receive an update on the drainage issues in Broad Street and High Street.

16.2 WiFi for hybrid meetings

To consider the Council purchasing a 'dongle' with sim card (cost approx. £180pa) to allow video links to the Council meetings.

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16.3 Air Ambulance

To consider an update on the relocation of the Air Ambulance from Welshpool.
See appendix F

17. Correspondence (not covered under agenda items)

18. Dates of next meeting

To note the date of the next meeting which is to be Monday 27th February 2023 at 7pm in the Youth Room of the Institute.

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APPENDIX A

ACTIVITY LIST AND STATUS REPORT – dated September 2022

Those activities approved by the Council are listed below with a status report on each.

No	Location	Activity	Organised by	Status
1	Watergate Street telephone box	Repainting of telephone box	Town Clerk	Awaiting to hear if he can do work
2	Top town playground	Meeting with PCC	Town Clerk & Cllr G Jones	Date for meeting to be agreed
3	Mount Field	Replacement posts to far end tall fencing	Cllr R Astley	Awaiting contractor
4	Playground	Replacement retaining posts	Town Clerk	Instructions issued
5	Deri Woods	Town Trail notice board and picture plinth in place	Town Clerk	Contractor instructed
6	St Mary's Church Wall	Repointing of boundary wall	Town Clerk	Awaiting contractor
7	St Mary's lower path	Improve lighting	Town Clerk	Lighting of lower path completed. Additional lighting to be considered.
8	St Mary's footpath	Resurfacing	Town Clerk	Awaiting solution details for path repair.
9	Retaining wall between St Mary's and the Institute	Replace retaining wall	Town Clerk	Awaiting contractor
10	Chapel of Rest	Replace fuse and distribution boards	Town Clerk	Contractor appointed.
11	Chapel of Rest	Empty store of rubbish	Town Clerk	Contractor instructed
12	Chapel of Rest	Refix soffit board to stores	Town Clerk	Contractor instructed
13	Chapel of Rest	Electrical certificate	Town Clerk	Issued on completion of the above
14	Documents	Standing Orders review	Town Clerk & Cllr U Griffiths	Progressing

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15	Youth Club	Plan, funding and arrangements to provide a youth club	Town Clerk & Cllr S Astley	Funding gained, full report to be ready for February 2023 meeting
16	Traffic issues in Town Centre	Lorry traffic diversion route via Cwm Golau	Town Clerk	Meeting held. Further meeting involving PCC as well to be held.
17	Mount Field and St Mary's Churchyard	Remove grass cuttings and other debris from car park and under trees	Town Clerk	Instructions issued.
18	Planning - regeneration	Meeting with interested parties to be arranged.	Town Clerk	Being arranged.
19	Town Wi-Fi	Take forward proposal for town WiFi conditionally	Town Clerk	PCC informed, awaiting progress.
20	Welcome packs	Preparation of welcome pack for hotels, B&B, caravan parks etc.	Town Clerk	Work started.
21	Mount Field	Investigate planning regulations regarding the placing of another container.	Town Clerk	Completed
22	Precept	Issue budget and details of precept request to PCC.	Town Clerk	Completed
23	Youth Club	Prepare implementation plan for approval.	Town Clerk & Cllr S Astley	Full report will be ready for the February 2023 meeting.
24	Events	Set up committee for Kings Coronation event	Town Clerk	Being arranged.
25	Deri Woods	Arrange meeting on site to approve tree thinning	Town Clerk	Being arranged.
26	IRPW	Send out notes to councillors on allowances for 2023/2024	Town Clerk	Completed

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APPENDIX B1

LLANFAIR CAEREINION TOWN COUNCIL													
ANNUAL ACCOUNTS - YEAR TO 31st March 2023													
MONTHLY INCOME & EXPENDITURE SUMMARY													
INCOME	BUDGET	BUDGET T/D	ACTUAL	April	May	June	July	August	September	October	November	December	
Precept	42,000.00	28,000.00	44,000.00	14,668.00	0.00	0.00	0.00	14,666.00	0.00	0.00	0.00	14,666.00	
Burial Services	2,000.00	1,400.00	4,937.00	2.00	1,060.00	2,150.00	560.00	75.00	0.00	840.00	0.00	250.00	
Street Scene	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Recreational	10,010.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	0.00	0.00	
Mount Field	5,160.00	60.00	60.00	0.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Deri Woods	9,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Administration	0.00	0.00	85.81	0.00	0.00	7.50	0.00	0.00	14.92	0.00	0.00	63.39	
Publicity/Events	600.00	150.00	876.04	40.00	30.00	0.00	421.04	0.00	10.00	0.00	150.00	225.00	
Projects (from reserves)	0.00	0.00	9,950.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,950.00	0.00	
Grants/Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total	73,770.00	29,610.00	59,918.85	14,710.00	1,150.00	2,157.50	981.04	14,741.00	24.92	850.00	10,100.00	15,204.39	
EXPENDITURE	BUDGET	BUDGET T/D	ACTUAL	April	May	June	July	August	September	October	November	December	
Burial Services	5,850.00	4,375.00	9,385.18	27.42	1,202.27	729.74	129.45	549.44	222.06	139.18	6,364.17	21.45	
Street Scene	11,510.00	700.00	2,557.24	288.17	391.11	225.66	207.18	197.22	205.04	217.45	403.77	421.64	
Recreational	23,950.00	21,190.00	22,826.00	0.00	75.00	320.00	0.00	0.00	35.00	22,264.00	132.00	0.00	
Mount Field	10,500.00	4,150.00	3,846.00	0.00	0.00	926.00	290.00	0.00	0.00	250.00	2,380.00	0.00	
Deri Woods	10,500.00	3,800.00	172.00	0.00	146.30	290.00	0.00	0.00	641.53	723.65	1,328.49	571.00	
Administration	18,405.00	10,085.67	9,971.31	602.63	2,177.97	786.13	1,302.13	551.73	1,433.59	2,210.77	777.03	129.33	
Publicity/Events	7,550.00	6,029.00	5,655.38	0.00	165.00	1,151.35	200.00	0.00	548.45	2,556.00	579.00	455.58	
Projects / Other	0.00	0.00	460.00	0.00	0.00	460.00	0.00	0.00	0.00	0.00	0.00	0.00	
Donations/Grants	3,850.00	1,830.00	1,830.00	0.00	330.00	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	
Section 137	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total	92,165.00	52,159.67	56,703.11	918.22	4,487.65	6,388.88	2,128.76	1,298.39	3,085.67	28,361.05	11,964.46	1,599.00	
Balance	-18,395.00	-22,549.67	3,215.74	13,791.78	-3,337.65	-4,231.38	-1,147.72	13,442.61	-3,060.75	-27,511.05	-1,864.46	13,605.39	
VAT			7,892.80	5.40	34.22	427.48	41.35	0.86	98.48	5,123.84	2,032.87	128.30	
CHECK=0				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

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		April	May	June	July	August	September	October	November	December	
BANKING	START		30,364.14	44,254.20	50,533.14	45,866.78	51,277.71	64,719.46	61,545.31	28,910.42	29,620.89
			60,157.06	60,157.06	60,157.06	60,164.56	60,164.56	60,164.56	60,179.48	60,179.48	60,179.48
			90,521.20	104,411.26	110,690.20	106,031.34	111,442.27	124,884.02	121,724.79	89,089.90	89,800.37
	END		44,254.20	50,533.14	45,866.78	51,277.71	64,719.46	61,545.31	28,910.42	29,620.89	43,034.59
			60,157.06	60,157.06	60,164.56	60,164.56	60,164.56	60,179.48	60,179.48	60,179.48	60,242.87
			104,411.26	110,690.20	106,031.34	111,442.27	124,884.02	121,724.79	89,089.90	89,800.37	103,277.46
			-13,890.06	-6,278.94	4,658.86	-5,410.93	-13,441.75	3,159.23	32,634.89	-710.47	-13,477.09
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APPENDIX B2

ORDERS FOR PAYMENT

<i>Act</i>	<i>Heading</i>	<i>Details</i>	<i>Net</i>	<i>VAT</i>	<i>Gross</i>	<i>Cheque</i>
LGA1972	Administration	Clerk's Salary	£470.80	£0.00	£470.80	101790
LGA1972	Chapel of Rest	British Gas	£20.65	£0.80	£21.45	DD
LGA1972	Toilets	British Gas	£106.84	£5.34	£112.18	DD
LGA1972	Office Rent	The Institute	£108.33	£0.00	£108.33	SO
LGA1972	Toilets	Cleaner	£250.00	£0.00	£250.00	SO
LGA1972	Administration	HSBC banking	£21.00		£21.00	BACS
LGA1972	Bridgen Contracting	Tree works and tree reports	£925.00	£185.00	£1,110.00	101789
LGA1972	Toilets - leaks	Tony Piggott	£40.00	£0.00	£40.00	101792
LGA1972	HRMC	PAYE	£353.40	£0.00	£353.40	101793

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APPENDIX C

PLANNING CONSULTATION

1	Date of receipt	6th January 2023
2	County Council website link	https://pa.powys.gov.uk/online-applications/monthlyListResults.do?action=firstPage
3	Site reference and address	Ref 22/2161/REM Land Adj Llys Awel , Pool Road, Llanfair Caereinion
4	Proposed development	Application to extend period in which the development should be started.
5	PCC planning policy	The site is outside the current development and town boundary but has a planning consent in place for 42 residential units.
6	Town Plan policy	The Town Plan states that the Council is opposed to development outside the town boundary unless there are exceptional circumstances but judged on their own merits.
7	Date responses required	27th January 2023
8	Things to consider	The current development plan is under review with regard to sites for development. This site already has a planning consent in place. The last time this was considered the Council was in support of an extension of time to start construction but wanted a footpath link from the site to the town/schools.

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Location plan



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APPENDIX D

Llanfair Caereinion Town Council – grass cutting

Introduction

The Council is seeking a contractor to complete grass cutting and hedge works over the coming 3 years with the contract starting on 1st April 2023.

Employer

The employer is Llanfair Caereinion Town Council, Crown House, High Street, Llanfair Caereinion, SY21 0QY Tel no 07767 267830

Management

The manager who will oversee the contract will be the Town Clerk.

Equipment

The contractor shall provide all equipment required to complete the contract.

Contract Term

The contract term shall be from 1st April 2023 and expire on 31st March 2026.

Works

The works within the contract are as follows:

i) Mount Field

Strimming of all areas 6 times pa (except the bank on the south side of the football pitch)

Grass cutting of all areas (including the football pitch) 22 times per annum to football match specification.

Clearing away of grass cuttings after each cut or

use of area to the southeast of the site for storing grass cuttings is available which can then be cleared when required.

ii) Erw Ddwr

Grass cutting of all areas 15 times per annum

Strimming between graves 15 times per annum

All grass cuttings to be removed from site after each cut.

Boundary hedges (east and west) to be brush cut once per annum with cuttings removed from site

All hedges (top hedge and either side of Garden of Remembrance) to be cut once per annum with cuttings removed from site.

Hedges along Watergate Street frontage to be hand cut once per annum.

Hedges along Watergate Street frontage to be brush cut once per annum.

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iii) Playground

All grassed areas cut 15 times per annum.

All areas required to be strimmed to be cut 15 times per annum.

All grass cuttings to be removed from site after each cut.

Top and side boundary hedges to be cut once per year with cuttings removed from site.

Hedge (boundary with Bowling Club) to be cut (side only) once a year with cuttings removed from site.

iv) St Marys Churchyard

Grassing cutting of all areas (except bank down to river) 15 times per annum

All grass cuttings to be removed from site after each cut or use of storage area for cuttings (until they need removing) next to boundary of Crown House

Bushes along the front wall to Broad Street/High Street once a year to be trimmed and the area tidied.

Plans of areas

The plans showing each area are attached.

Price

Interested parties are to submit their tenders in a sealed envelope by no later than 2pm on Monday 27th February 2023. Late tenders will not be accepted. The Council will consider the tenders during the evening of 27th February 2023 and reserves the right to accept a tender which they feel is right for the Council (not necessarily the lowest price).

Visit to site

If the interested party wishes to visit the sites they are open to the public at all times, however if there is a requirement to meet the Town Clerk on site this can be arranged.

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APPENDIX E

STORAGE UNIT FOR MOUNT FIELD

Planning

In the UK Shipping Containers are classed as a temporary structure and should be exempt from any planning permission requirements. This is the same exemption as used by caravans and mobile homes. The structure (whilst not having wheels) is portable and is not designed to sit permanently hence it should be exempt from planning permission requirements.

There may be special conditions in place in your area such as areas of natural beauty or conservation areas which can involve extra conditions.

A single shipping container will class very differently to a yard full of them or a house built from shipping containers. If you are setting up a commercial operation such as a self-storage yard and want to use shipping containers, then planning permission would almost certainly be required. As would be the same for any house or large structure built from shipping containers.

Pictures



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APPENDIX F

Air Ambulance at Welshpool

Motion put by Russell George and the amendment by Lesley Griffiths.
The vote was 28 supporting the amendment and 27 against the amendment. The First Minister voted for the amendment.

The motion tabled by Russell George, Montgomeryshire MS (lost by 27-28 votes)

- 1. Recognises the invaluable work of the Wales Air Ambulance service in saving lives.*
- 2. Notes the significant public concerns regarding proposals to centralise the north and mid Wales air ambulance service at a single location.*
- 3. Acknowledges petitions of more than 20,000 signatures calling for the retention of bases at Welshpool and Caernarfon.*
- 4. Calls on the Welsh Government to work with its NHS partners and the Welsh Air Ambulance Charitable Trust to ensure that air ambulance bases in Welshpool and Caernarfon remain in operation.*

The amendment tabled by Lesley Griffiths, Wrexham MS (won by 28-27 votes)

Delete all after point 1 and replace with:

Notes the Emergency Ambulance Services Committee is undertaking formal engagement as part of a review of the Emergency Medical Retrieval and Transfer Services (EMRTS) Cymru service.

Notes the review is intended to ensure patients who need the service can access it no matter where they live in Wales or when they need it.

Notes no options or proposals have yet been agreed, nor decisions made.